

## STANDARD OPERATING PROCEDURE

<b>Title</b>	<b>Purchase and Preparation of Apple (Peeling Process)</b>
<b>Document No.</b>	SOP-001
<b>Revision</b>	1.0
<b>Effective Date</b>	Insert Date

### 1. Purpose

- Define standardized process for purchasing and peeling an apple.

### 2. Scope

- Applies to all individuals performing this task.

### 3. Responsibilities

- Operator executes steps
- Supervisor ensures compliance

### 4. Required Materials

- Apple
- Peeler or knife
- Water
- Clean surface

### 5. Procedure

- Select apple from store based on quality
- Purchase apple
- Wash apple thoroughly
- Peel apple using controlled motion

### 6. Safety Considerations

- Handle sharp tools carefully
- Keep fingers clear of blade
- Ensure stable work surface

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#### 7. Quality Checks

- Apple fully peeled
- No contamination
- No damage to fruit

#### 8. Waste Disposal

- Dispose of peel properly
- Clean work area

Revision	Date	Description
1.0	Insert Date	Initial Release

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